

## Erasmus+ Traineeships between Germany and the Western Balkans Internship Offer: Organisational Fact Sheet

<u>Organisation/Company</u>	
<b>Name</b>	<b>European Movement in Serbia</b>
<b>Type of Organisation/Company</b>	Civil society organization
<b>Brief description of the Organisation/Company</b>	<p>The European Movement in Serbia (EMinS) was founded in 1992 with a mission of advocating peaceful, democratic and full European integration of a democratic and modern Serbia into the EU. We are a project-funded and membership-based organisation that continues to expand and bring together pro-European individuals and organisations dedicated to European values.</p> <p>It is recognised for its experience and professionalism regarding project management, expertise in policy research and advocacy and with adept human and technical capacities.</p> <p>Our activities include:</p> <ul style="list-style-type: none"> <li>• <b>Policy research, publishing, advocacy, campaigns and public events</b>, aimed at initiating, promoting and representing the European integration process and importance of quality political, economic and social reforms in Serbia and spreading democratic principles and values among people;</li> <li>• <b>Education &amp; trainings, mentoring and international exchanges</b> for different target groups, especially youth, in order to create a critical mass in support of the European integration process;</li> <li>• <b>Capacity building</b> for public and local institutions, CSOs and media to initiate changes in their communities, and for national institutions to undertake the necessary policy reforms;</li> <li>• <b>Initiating and engaging in national, regional and international networks</b> to strengthen a proactive influence on policy making.</li> </ul> <p>Our track record includes over <b>250 successful projects</b>. Our projects and services are focused on different aspects of building capacities for European integration with both the general population and specific target groups:</p> <ul style="list-style-type: none"> <li>• Civil Society Organisations</li> <li>• Youth and students</li> <li>• Women</li> <li>• Media</li> <li>• Public servants and officials</li> <li>• Independent and regulatory bodies</li> <li>• National bodies and local self-government</li> <li>• Farmers</li> <li>• SMEs and social entrepreneurs.</li> </ul>

	We are dedicated to implementation of our project activities on local level and for local communities. We incorporate gender into all aspects of our work and we use gender-inclusive language.
<b>Address</b>	Kralja Milana 31/II, 11000 Belgrade
<b>Website</b>	<a href="http://www.emins.org">www.emins.org</a>

<b>Contact Person</b>			
<b>Name of Contact Person</b>	Svetlana Stefanovic		
<b>Department/Position</b>	Project Manager		
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<b>Traineeship requirements: Who are you looking for?</b>	
<b>Subject area of trainees</b>	<ol style="list-style-type: none"> <li>1. European integration;</li> <li>2. International relations;</li> <li>3. Western Balkans and regional cooperation;</li> <li>4. Project cycle management – focus on the CSOs;</li> <li>5. Management - focus on the CSOs</li> <li>6. Education</li> <li>7. Gender equality</li> </ol>
<b>Required skills of trainees</b>	<ol style="list-style-type: none"> <li>1. Communication skills - both oral and written;</li> <li>2. Ability to work in team;</li> <li>3. Research skills;</li> <li>4. Self-initiative</li> <li>5. Motivation;</li> <li>6. Determination;</li> <li>7. Commitment to the job;</li> <li>8. Passion for continuous Learning;</li> <li>9. Innovative and creative approach in work.</li> </ol>
<b>Required language skills of trainees</b>	English
<b>Possible tasks of trainees</b>	<p>Intern will have following tasks:</p> <ol style="list-style-type: none"> <li>1. <b>Researching</b> - Assisting in the EMinS research activities to the all topics related to EU integration process as well as preparation of the background material and analysis of documents.; Work on his own thesis, all necessary documentation will be provided to intern, or linked to people who are dealing with the same topic. Result will be some paper – policy paper, policy brief, policy comment, fact sheet on the topic that is main interest of student.</li> </ol>

	<p>2. <b>Helping with daily work</b> at the EMinS Secretariat - by working at EMinS offices, the intern will be able to learn about the important information and projects and activities that EMinS is implementing;</p> <p>3. Intern would also be able to <b>attend our conferences, round tables and different events</b> that are to be organized by us or where we are invited and it's relevant for his/her interest or his/her research topic and that have English working language.</p>
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<b>Additional Information</b>	
<b>How should trainees apply?</b>	Trainees apply by sending CV and Motivation letter on email: <a href="mailto:svetlana.stefanovic@emins.org">svetlana.stefanovic@emins.org</a>
<b>Optional comments (e.g. duration, salary, accommodation)</b>	<p>Duration: 3 to 6 months</p> <p>No salary.</p> <p>We can help in suggesting accommodation possibilities.</p>